

ADMINISTRATIVE INSTRUCTION  
NO. [REDACTED]

25X1A

2 November 1949

SUBJECT: Classification Act of 1949

1. The Classification Act of 1949 establishes a standard plan for the allocation of positions, provides a schedule of rates of compensation and, among many other provisions, exempts the Central Intelligence Agency from the Act.
2. CIA will adhere to the provisions of this Act. Agency positions will be classified in accordance with Civil Service Commission and Agency standards and will be allocated with adherence to basic classification principles and compensation schedules set forth in the Classification Act of 1949.
3. The passage of this Act does not affect the title of your position, your duties or job qualification requirements. The "CAF", "P", and "SP" grades have been merged into a single schedule called "GS" (General Schedule). The "CPC" service grade structure remains unchanged. If your pay has been set by prevailing wage rates or a similar method, it will not be affected by this Act. You will continue to receive periodic pay increases every 52 or 72 weeks, depending upon your grade, providing your service and conduct are satisfactory and your efficiency rating is "Good" or better. Additional one step increases may be given for meritorious service. If you are in "GS-10" or below and are at the top of that grade, you are eligible for a one step longevity increase for each three years you have served at the top of that grade, provided you have been in your present grade (the equivalent or a higher one) for at least 10 years. A conversion chart is attached which informs you of your new "GS" grade and salary rate.
4. All CIA positions, irrespective of nature, type of funds from which paid or geographic location will be classified by the Administrative or Special Support Staff, as appropriate, and will be finally certified and approved by the Personnel Staff.
5. No positions above grade "GS-15" are authorized for CIA. It is not possible at this time to determine if or when such positions will be authorized.
6. The Personnel Director will, in accordance with [REDACTED] (Revised), determine the policy and procedure necessary in effecting the provisions of this Instruction.

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FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

[REDACTED]

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Executive

1 Attachment

Approved For Release 2000/08/28 : CIA-RDP78-04718A000500110006-0

DISTRIBUTION: All CIA Employees

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YOUR NEW PAY RATE AND GRADE

Grade & Pay Step Old		Grade & Pay Step Old		Grade & Pay Step Old		Grade & Pay Step Old		Grade & Pay Step Old	
New		New		New		New		New	
<b>SP-1</b>		<b>P-1</b>		<b>CAF-10</b>		<b>GS-10</b>		<b>GS-16</b>	
2020		CAF-5		4855.80		5000		11200	
2086		SP-6	<b>GS-5</b>	4981.20		5125		11400	
2152		2974.80	3100	5106.80		5250		11600	
2218		3100.20		5232		5375		11800	
2284		3225.60		5357.40		5500		12000	
2350		3351		5482.80		5625		12200	
2423.04		3476.40		5608.20		5750		12400	
2218		2200		3601.80				12600	
2284		2280		3725				12800	
2350		2360		3727.20		3850		13000	
2423.04		2360		3850				13000	
2218		2440						13000	
2284		2520						13000	
2350		2600						13000	
2423.04		2680						13000	
<b>SP-2</b>		<b>CAF-6</b>		<b>CAF-11</b>		<b>GS-11</b>		<b>GS-17</b>	
2152		SP-7	<b>GS-6</b>	5232		5400		12200	
2423.04		2498.28	3351	5482.80		5600		12400	
2218		2498.28	3450	5733.60		5800		12600	
2284		3476.40	3575	5984.40		6000		12800	
2350		3601.80	3700	6235.20		6200		13000	
2423.04		3727.20	3825	6400				13000	
2498.28		3852.60	3950					13000	
2573.52		3978	4075					13000	
		4103.40	4200					13000	
<b>CAF-2</b>		<b>P-2</b>		<b>CPC-1</b>		<b>CPC-1</b>		<b>CPC-7</b>	
<b>SP-3</b>		<b>CAF-7</b>		1410		1510		3024.96	
2284		SP-8	<b>GS-7</b>	1500		1570		3125	
2450		3727.20	3825	1588		1630		3100.20	
2350		3852.60	3950	1690		1750		3175.44	
2423.04		3978	4075	1750		1810		3250.68	
2498.28		4103.40	4200	1760		1870		3425	
2573.52		4228.80	4325	1772		1970		3525	
2648.76		4354.20	4450	1780		2000		3551	
2724		4354.20	4479.60	1791		2000		3625	
		4479.60	4575	8000		2020		3601.80	
<b>CAF 3</b>		<b>P-6</b>		8150.40		2086		3225.60	
<b>SP-4</b>		<b>CAF-13</b>		8389.80		2120		3400	
2498.28		SP-5	<b>GS-8</b>	8400		2190		3351	
2573.52		4103.40	4200	8400		2152		3525	
2648.76		4228.80	4325	8400		2260		3650	
2724		4354.20	4450	8400		2213		3601.80	
		4354.20	4479.60	8400		2230		3775	
<b>CAF 4</b>		<b>P-7</b>		8400		2284		3727.20	
<b>SP-5</b>		<b>CAF-14</b>		8400		2400		3900	
2724		4479.60	4575	8400		2350		3852.60	
2799.24		4550	4650	8400		2470		4025	
2874.48		4670	4700	8400		2470		4025	
2949.72		4730.40	4825	8400		2470		4025	
2949.72		4855.80	4950	8400		2470		4025	
2949.72		4855.80	4950	8400		2470		4025	
2949.72		4950	5000	8400		2470		4025	
2949.72		4950	5000	8400		2470		4025	
2949.72		5000	5100	8400		2470		4025	
2949.72		5100	5225	8400		2470		4025	
2949.72		5100	5225	8400		2470		4025	
2949.72		5225	5350	8400		2470		4025	
<b>CAF-4</b>		<b>P-8</b>		8400		2470		4025	
<b>SP-5</b>		<b>CAF-15</b>		8400		2470		4025	
2724		4479.60	4600	8400		2470		4025	
2799.24		4605	4725	8400		2470		4025	
2874.48		4730.40	4850	8400		2470		4025	
2949.72		4855.80	4975	8400		2470		4025	
3024.96		4981.20	5100	8400		2470		4025	
3100.20		5106.60	5225	8400		2470		4025	
3175.44		5232	5350	8400		2470		4025	
<b>CAF-4</b>		<b>GS-15</b>		8400		2470		4025	
<b>SP-5</b>		<b>CPC-4</b>		8400		2470		4025	
2724		4479.60	4600	8400		2470		4025	
2799.24		4605	4725	8400		2470		4025	
2874.48		4730.40	4850	8400		2470		4025	
2949.72		4855.80	4975	8400		2470		4025	
3024.96		4981.20	5100	8400		2470		4025	
3100.20		5106.60	5225	8400		2470		4025	
3175.44		5232	5350	8400		2470		4025	
<b>CAF-4</b>		<b>CPC-4</b>		8400		2470		4025	
<b>SP-5</b>		<b>CPC-10</b>		8400		2470		4025	
2724		4479.60	4600	8400		2470		4025	
2799.24		4605	4725	8400		2470		4025	
2874.48		4730.40	4850	8400		2470		4025	
2949.72		4855.80	4975	8400		2470		4025	
3024.96		4981.20	5100	8400		2470		4025	
3100.20		5106.60	5225	8400		2470		4025	
3175.44		5232	5350	8400		2470		4025	
<b>CAF-4</b>		<b>CPC-10</b>		8400		2470		4025	

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